



**icmr**  
INDIAN COUNCIL OF MEDICAL RESEARCH

## भारतीय आयुर्विज्ञान अनुसंधान परिषद INDIAN COUNCIL OF MEDICAL RESEARCH

डी. रामलिंगस्वामी ब्रह्मन्, अन्सरी नगर, पोस्ट बॉक्स 8811, नई दिल्ली - 110 029

V. RAMALINGASWAMI BRAHMAN, ANSARI NAGAR, POST BOX NO. 8811, NEW DELHI - 110029

No. 2020-0056/CMB-BMS

Date: 12/02/2021

To,

Dr. Neesar Ahmed,  
Asstt Professor (Sr Grade)  
B S Abdul Rahman Crescent Instt. of  
Science & Technology, Sreebhakathi Estate  
GST Road Vandalur,  
Chennai-600048

Sub:- Award of Senior Research Fellowship to Ms. Logesh Radhakrishnan, SRF on the research project entitled "Targeting Mycobacterium tuberculosis membrane proteins interaction with caveolin-1 of host macrophage".

Sir/Madam,

The Director General, ICMR sanctions Senior Research Fellowship to Ms. Logesh Radhakrishnan on a stipend of Rs. 35,000/- p.m. to carry out research on the project mentioned above, under your guidance. H.R.A. and Medical reimbursement will be paid as per rules of your University/Centre.

The award of SRF will be subject to the following terms and condition.

**TENURE:** It will be tenable for one year only from the date of joining duty and will be on yearly basis subject to maximum of three years.

Its continuance will, however, depend on the satisfactory progress of work and can be terminated at any time on a one month's notice, if the progress is not satisfactory, or on receiving adverse report from the Guide. The Fellow will be required to work on the project for a period at least one year.

The event of his/her leaving before completing one year on the Fellowship, he/she may be required to refund the stipend drawn by him/her from the date of joining to the date of leaving the fellowship.

**PRIVATE PRACTICE:** Private practice of any kind, or taking up any appointment even in an honorary capacity during the fellowship is not permitted.

**ADMINISTRATIVE CONTROL:** The candidate will be under the administrative control of the Institution where he/she works, and will also be subject to the rules and regulations of the Institute.

**LEAVE:** Leave will be admissible according to the rules of the Institution, however in the case of female research fellow leave with stipend upto 6 months (in lieu of maternity leave) may be granted. No other kind of leave (such as sick leave) etc. will be admissible. Awardees are not entitled to vacation normally admissible to the staff of an Institution.

**HRA:** HRA will only be paid, if the Fellow is not availing any hostel facility. A certificate to this effect should be sent along with joining report for payment of HRA.

**REPORTS:** The awardee shall submit 1<sup>st</sup> annual reports for the first 10 months on the prescribed standard proforma.

The first annual report should be submitted after 10 months from the date of commencement of the fellowship giving complete factual details of the research work done through the Guide alongwith his/her appraisal. Subsequent annual report should be submitted through the Guide two months before the completion of tenure. Failure to submit reports in time may lead to termination of the award. Six copies of the final report in the prescribed form clearly shall be submitted one month before the date of termination of the award.

A list of the papers published or presented at Scientific Conferences during the tenure of the fellowship should also be furnished with the annual and final reports.

**PUBLICATION OF PAPERS:** Prior permission for publication of papers based on the research work done during the tenure of the award should be obtained from the Council. The paper should be sent to the Council through the Guide with his/her recommendations. Due acknowledgement to the Council should be made in these papers.

**PAYMENT OF FUNDS:** The stipend and the funds for contingencies shall be paid as per procedure laid down in the enclosed an annexure.

**CONTINGENT EXPENDITURE:** An annual contingent grant of Rs. 20000/- p.a. will be admissible. The contingent grant is given to meet petty expenditure for purchase of chemicals, reagents etc. No non-expenditure article or equipment can be purchased out of the grant.

**TRAVEL:-** Traveling allowance will not be admissible for joining duty or on termination of the award.

The Council may approve tours of research fellows/associate for:-

1. Attending symposium/seminar/conference provided the fellow/associate is presenting a paper which has been accepted by the organizers of the symposium/seminar/conference.
2. Field work connected with research
3. TA/DA would be admissible as per the rules applicable to Central Government Officers with basic pay equivalent to the amount of the Fellowship/RA-ship stipend.

**NOTE:-** The expenditure on this account will be met

**POST FELLOWSHIP CARRIER:-**

1. The Research Fellow can register himself/herself for postgraduate qualification and to utilize in his/her the work done by him/her during his/her fellowship tenure. A copy of these submitted for postgraduate degree will have to be sent to the Council for information and record **from the contingent grant sanctioned to the fellow**. Due acknowledgement to the ICMR should be made in the thesis by the research Associate.
2. The Research Associate should also send to the Council for information a brief report on the post/job taken by him/her after the expiry of the fellowship.

The date indication forenoon/afternoon on which he/she the fellowship may please be intimated to this office. He/she may be asked to report for duty within a month from the date of issue of this letter failing which the award will be treated as cancelled.

Yours faithfully,

(G. S. Sandhu)  
Sr. Administrative Officer  
For Director-General

Copy to:-

- 1 (Head of the Institution) The Registrar, B S Abdur Rahman Crescent Instt. of Science & Technology, Sreethakathi Estate, GST Road Vandalur, Chennai-600048
- 2 Research Fellow: **Ms. Logesh Radhakrishnnan, SRF**, School of Life Sciences, B S Abdur Rahman Crescent Instt. of Science & Technology, Sreethakathi Estate, GST Road Vandalur, Chennai-600048.
- 3 Accounts Section - V, ICMR
- 4 IRIS Cell No. 2020-0056.

  
Sr. Administrative Officer  
For Director-General



  
**विश्वविद्यालय अनुदान आयोग**  
**University Grants Commission**  
 (शिक्षा मंत्रालय, भारत सरकार)  
 (Ministry of Education, Govt. of India)



F. No. 82-7/2022(SA-III)

7 February, 2023

Registration ID: UGCES-22-OB-TAM-F-SJSGC-817

Ms. S SHARMEEN MEHAK

7/3, Mohammed Pura Masjid Opposite Street, Ambur., Tamil Nadu



**Award Letter of Savitribai Jyotirao Phule Single Girl Child Fellowship (SJSGC) 2022-23**

Dear Scholar,

With reference to your application submitted online for the year 2022-23 for Savitribai Jyotirao Phule Single Girl Child Fellowship (SJSGC), I am to inform that you have been provisionally selected for the award of fellowship subject to the fulfilment of conditions as mentioned in the guidelines of the scheme. The fellowship would be effective from 1st April of the selection year (2022-23) or the actual date of joining under the fellowship in the University/College/Institution, whichever is later. The total tenure of the fellowship is 5 years.

The guidelines of the scheme is available on UGC website: [www.ugc.ac.in](http://www.ugc.ac.in). You are requested to submit this award letter and other required documents, as mentioned in the guidelines and the notification of result published on UGC website to your research institution. You should join the fellowship within 3 months from the date of issue of Award letter, failing which the award will be treated as cancelled.

The amount of fellowship payable during the tenure of fellowship is given as under:

Fellowship	JRF @ Rs. 31,000/- p.m. for initial two years SRF @ Rs. 35,000/- p.m. for remaining tenure (subject to satisfactory progress of research work)	
Contingency	<b>For Humanities and Social Sciences</b> @ Rs. 10,000/- p.a. for initial two years @ Rs. 20,500/- p.a. for remaining tenure	<b>For Science, Engineering and Technology</b> @ Rs. 12,000/- p.a. for initial two years @ Rs. 25,000/- p.a. for remaining tenure
Escort Reader Assistance	@ Rs. 3,000/- p.m. in case of 'Divyang' scholars	

It may be noted that the fellowship is disbursed through a dedicated portal - Scholarship Fellowship Management Portal (SFMP) (<https://scholarship.canarabank.in/>). The University/College/Institution shall link the master data of the candidate and update the information (such as continuation, HRA, etc.) on SFMP on monthly basis after verifying the progress of the candidate.

The University/College/Institution may terminate the fellowship of the awardee in any of the following cases, under intimation to UGC:

1. In case, any candidate obtained the fellowship fraudulently.
2. Misconduct
3. Unsatisfactory progress of research report
4. Candidate, if at any later stage, found ineligible on account of false information provided in the online application

Yours faithfully,



(Ajay Kumar Joshi)  
Under Secretary





विश्वविद्यालय अनुदान आयोग  
University Grants Commission  
(शिक्षा मंत्रालय, भारत सरकार)  
(Ministry of Education, Govt. of India)



7 February, 2023

F. No. 82-7/2022(SA-III)

Registration ID: UGCES-22-OB-TAM-F-SJSGC-6471

Ms. Karunya Jenin Ravindranath

Plot No C-3, Door No. 10, Thirupparan Kundram Street, Arul Murugan  
Nagar, Keelkattalai., Tamil Nadu



**Award Letter of Savitribai Jyotirao Phule Single Girl Child Fellowship (SJSGC) 2022-23**

Dear Scholar,

With reference to your application submitted online for the year 2022-23 for Savitribai Jyotirao Phule Single Girl Child Fellowship (SJSGC), I am to inform that you have been provisionally selected for the award of fellowship subject to the fulfilment of conditions as mentioned in the guidelines of the scheme. The fellowship would be effective from 1st April of the selection year (2022-23) or the actual date of joining under the fellowship in the University/College/Institution, whichever is later. The total tenure of the fellowship is 5 years.

The guidelines of the scheme is available on UGC website: [www.ugc.ac.in](http://www.ugc.ac.in). You are requested to submit this award letter and other required documents, as mentioned in the guidelines and the notification of result published on UGC website to your research institution. You should join the fellowship within 3 months from the date of issue of Award letter, failing which the award will be treated as cancelled.

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4. Candidate, if at any later stage, found ineligible on account of false information provided in the online application

Yours faithfully,

(Ajay Kumar Joshi)  
Under Secretary

एक परिवार एक भविष्य  
ONE EARTH • ONE FAMILY • ONE FUTURE



विश्वविद्यालय अनुदान आयोग  
University Grants Commission  
(शिक्षा मंत्रालय, भारत सरकार)  
(Ministry of Education, Govt. of India)

Architha / eus



F. No. 82-7/2022(SA-III)

7 February, 2023

Registration ID: UGCES-22-GE-TAM-F-SJSGC-1351

Ms. Architha Vijayalakshmi

Plot 27, Panneer Street, Pushpa nagar, Medavakkam, Tamil Nadu



**Award Letter of Savitribai Jyotirao Phule Single Girl Child Fellowship (SJSGC) 2022-23**

Dear Scholar,

With reference to your application submitted online for the year 2022-23 for Savitribai Jyotirao Phule Single Girl Child Fellowship (SJSGC), I am to inform that you have been provisionally selected for the award of fellowship subject to the fulfilment of conditions as mentioned in the guidelines of the scheme. The fellowship would be effective from 1st April of the selection year (2022-23) or the actual date of joining under the fellowship in the University/College/Institution, whichever is later. The total tenure of the fellowship is 5 years.

The guidelines of the scheme is available on UGC website: [www.ugc.ac.in](http://www.ugc.ac.in). You are requested to submit this award letter and other required documents, as mentioned in the guidelines and the notification of result published on UGC website to your research institution. You should join the fellowship within 3 months from the date of issue of Award letter, failing which the award will be treated as cancelled.

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1. In case, any candidate obtained the fellowship fraudulently.
2. Misconduct
3. Unsatisfactory progress of research report
4. Candidate, if at any later stage, found ineligible on account of false information provided in the online application

Yours faithfully,

*(Signature)*

(Ajay Kumar Joshi)  
Under Secretary



**NATIONAL TESTING AGENCY**

Excellence in Assessment

(उच्चतर शिक्षा विभाग, मानव संसाधन विकास मंत्रालय  
भारत सरकार के तहत एक स्वायत्त संगठन)(An Autonomous Org. under the Dept. of Higher Edu.  
Ministry of Human Resource Development, Govt. of India)

विश्वविद्यालय अनुदान आयोग

Block C 20/1A/8, Sector-62, IITK Outreach Centre, Gautam Buddh Nagar 201309, Uttar Pradesh (India) Phone: 0120 6895200

**JRF AWARD LETTER**

Dated: 08.01.2020

NTA Ref. No.: 190520556761

Roll No.: TN1005201906

**NISAMUDHEEN PP**

Son/Daughter of SUBAIDA

and MAYINKUTTY P P

Subject: COMMERCE

NISAMUDHEEN PP  
29.09.2019**Dear Candidate,**

I am pleased to inform you that you have qualified for Junior Research Fellowship (JRF) and eligibility for Assistant Professor in the National Eligibility Test (UGC-NET) conducted in December 2019. The tenure of fellowship is five years and it commences from the date of declaration of NET result, i.e., **31st December, 2019** (or) from the date of admission under M.Phil./Ph.D. (or) from the date of joining M.Phil./Ph.D. programme, whichever is later. The summary of financial assistance offered under the scheme is mentioned at **Annexure I** available on [www.ugc.ac.in/netjrf](http://www.ugc.ac.in/netjrf)

The Awardee is required to get admission and registration for regular and full time M.Phil./Ph.D. course in a University/Institution/College recognized by UGC at the first available opportunity **but not later than three years** from the date of issue of this award letter. University/Institution/College is requested to process for award of JRF based on this letter, in accordance with the procedure available on [www.ugc.ac.in/netjrf](http://www.ugc.ac.in/netjrf).

It may be noted that the fellowship amount shall be disbursed through Canara Bank to bank account of the Awardee (any bank) directly. UGC has developed a dedicated web portal (<https://scholarship.canarabank.in>) for capturing data of the awardee. The Universities/Colleges/Institutions will link the data of the awardee with the master data on the UGC web portal with unique Maker/Checker Ids which have already been provided to them along with the passwords. The Universities/Colleges/Institutions shall update the information in the master data (regarding monthly payment confirmation, HRA, up-gradation, resignation etc.) of the beneficiaries on monthly basis. Based on the data updated on UGC web portal by the concerned Universities/Colleges/Institutions, the payment of the fellowship will be made to the beneficiaries (Detailed process available at [https://www.ugc.ac.in/ugc\\_notices.aspx?id=2153](https://www.ugc.ac.in/ugc_notices.aspx?id=2153)).

It may also be noted that UGC has proposed to link "AADHAAR" with bank account of students so that there can be direct cash transfer and effective disbursement of fellowship into bank account of the student. In this regard, Secretary, UGC has already requested the universities to help students in Aadhaar enrolment vide D.O. No. F.14-34/2011 (CPP-II) dated 11.01.2013.

It may please be noted that the award is liable to be cancelled by Implementing/Awarding agency and it will also attract legal action against the Awardee in the following cases:

- If the awardee is found to be ineligible to receive the award at any point during the entire duration of fellowship,
- Misconduct of Awardee,
- Unsatisfactory progress of research work,
- Failure in any examination related to M.Phil./Ph.D.,
- In case any other fellowship is drawn from other source(s),
- Concealment of facts.

The e-Certificate of eligibility for Assistant Professor has been uploaded on <https://ecertificate.nta.ac.in>. The eligibility of the candidate is to be ensured by the institution/appointing authority. The category in which the candidate had appeared may be verified from NTA.

This electronic JRF award letter can also be verified by scanning the QR Code.

**With best wishes,**

**(Dr Sadhana Parashar)**  
Senior Director

Note: NTA has issued the electronic JRF award letter on the basis of information provided by the candidate in his/her online application form. The appointing authority should verify the original records/certificates of the candidate while considering him/her for JRF award or appointment, as the NTA will not be liable for any false information provided by the candidate. The NTA is only responsible for the result which can be verified from the repository available in the website of NTA ([ugcnet.nta.nic.in](http://ugcnet.nta.nic.in)). The candidate must fulfil the minimum eligibility conditions as laid down in the notification for UGC-NET.



विश्वविद्यालय अनुदान आयोग  
University Grants Commission  
शिक्षा मंत्रालय, भारत सरकार  
(Ministry of Education, Govt. of India)  
बहादुरशाह जफर मार्ग नई दिल्ली- 110 002  
Bahadurshah Zafar Marg, New Delhi-110 002



**NATIONAL FELLOWSHIP FOR OTHER BACKWARD CLASSES**  
**FELLOWSHIP AWARD LETTER**

**No. F. 40-2/2019(NET/Fellowships)**

**Date of Issue: 02.04.2022**

**Saad Blaly.n**  
**S/O Nabeel Haroon Yusuf**  
**1/11 Tnhb Galaxy Appartment Nolambur Main Road Mugappair West Chennai, Chennai,**  
**Mugappair, Chennai**  
**Tamil Nadu, 600037, India**



Roll No.: TN01000014  
Subject: Arab Culture and Islamic Studies  
UGC-Ref. No.: 210510000904



Dear Candidate,

I am pleased to inform you that based on your qualifying for Eligibility for Assistant Professor in the **December 2020 & June 2021 (merged session) National Eligibility Test (UGC-NET)**, you have been selected for award of fellowship under the scheme of National Fellowship for Other Backward Classes (NFOBC).

The tenure of the Fellowship is five years and it commences from the date of declaration of result for NFOBC, i.e., **19.02.2022** (or) from the date of admission under M.Phil/Ph.D (or) from the date of joining M.Phil/Ph.D programme, whichever is later.

As per information provided by you while applying online for UGC-NET, you have not taken admission for M.Phil/Ph.D. Accordingly, you are required to get admission and registration for regular and full time M.Phil/Ph.D. course in a University/Institution recognized by UGC at the first available opportunity but not later than three years from the date of issue of this award letter. The University/Institution is requested to process for award of fellowship based upon this letter, in accordance with the Guidelines of National Fellowship for Others Backward Classes available at [www.ugc.ac.in](http://www.ugc.ac.in).

It may be noted that the fellowship amount shall be disbursed through Canara Bank to bank account of the awardee (any bank) directly. UGC has developed a dedicated web portal (<https://scholarship.canarabank.in>) for capturing data of the awardee. The Universities/Institutions will link the data of the awardee with the master data on the UGC web portal with unique Maker and Checker IDs which have already been provided to them along with the passwords. The Universities/Institutions shall update the information on the master data (regarding monthly payment confirmation, HRA, up-gradation, resignation etc.) of the beneficiaries on monthly basis. Based on the data updated on UGC web portal by the concerned Universities/Institutions, the payment of the fellowship will be made to the beneficiaries (Detailed process available at [https://www.ugc.ac.in/ugc\\_notices.aspx?id=2153](https://www.ugc.ac.in/ugc_notices.aspx?id=2153)).

The e-Certificate of Eligibility for Assistant Professor has already been uploaded on <https://ugcnet.nta.nic.in>. The eligibility of the candidate for availing the fellowship is to be ensured by the University/Institution.

With best wishes,

**(Dr. Surender Singh)**

Additional Secretary

# LADY TATA MEMORIAL TRUST

Founded 1932

Bombay House, Homi Mody Street  
Mumbai 400 001.

Tel : 022- 66657697

e-mail: rdhanrao@tatatrusters.org

24<sup>th</sup> August 2022

Dr.Ashok Kumar Pandurangan  
B.S. Abdur Rahman CRESCENT Institute of Science & Technology,  
Seethakathi Estate, GST Road,  
Vandalur, Chennai - 600 048,  
Tamil Nadu, India.

## **Lady Tata Memorial Trust - Award of Scientific Research Scholarship for the year 2022-2023**

We are glad to inform you that the Trustees have awarded a **Junior Research Scholarship (JRS)** of Rs. 31,000/- per month + H.R.A., if applicable as per rules, to **Ms. Ashwathi V** for a period of two years in the first instance from 1<sup>st</sup> August 2022 or from date of joining for research work under your supervision/guidance on the following project: -

**“COLLAGEN- BASED COMPOSITE SCAFFOLD WITH SODIUM CITRATE  
FUNCTIONALIZED FOR OSTEOCHONDRAL TISSUE ENGINEERING- IN VITRO  
AND IN VIVO STUDIES.”**

2. Please refer to the attachment for Trust Rules and Regulations governing the Scholarship and H.R.A. Claim details on website, and request that you may kindly impress upon the scholar the need to observe them strictly.

3. The awardee will strictly adhere to our following 5-year Scholarship only Schedule as follow:

The Junior Scholarship is tenable in the first instance for a period of two years commencing from 1<sup>st</sup> August 2022 or as per joining date. On completion of two years and on assessment by the 3-Member Doctoral Committee of the Institute of scholar about the progress of work done, the awardee will have to re-appear for an interview before the Trust's Indian Scientific Advisory Committee in 2024-2025 for promotion to the Senior Scholarship (@ Rs.35,000/- p.m.) for a further period of three years (2024-2025 to 2026-2027), as under, subject to satisfactory progress as reflected in the Doctoral Committee's summary of work and **annual progress reports submitted to the Trust in the month of July every year.**

The five-year scholarship grant will be governed by the following rules and regulations:

a) JR Scholar joins in year one and a 3-Member Doctoral Committee (DC) is appointed by the concerned Institute / University within three months of the award of JR, and this DC has to have the approval of the Indian Scientific Advisory Committee (ISAC) of the Trust. The DC should consist of Guide/Supervisor (Convener), **a Professor Grade faculty** and another outside faculty working in related areas of science.

b) At the end of first year, the JRS will present the research work to the DC and a summary of the work done along with approval of the DC members should be sent to the Trust for renewal of the scholarship for the second year. **Annual progress report should be submitted every year before 25<sup>th</sup> July every year on LTMT website.**

c) The JR Scholar must complete the formalities for Ph.D. registration within 9 months to 14 months from the date of joining the award, otherwise the Trust will terminate the scholarship and ask for the refund of the scholarship amount paid to the institute.

d) The JR Scholar will be reviewed by the ISAC in an interview on the completion of the first term of two years as **JRS**, for the work done, and whether registration for Ph.D. has been done, and then recommended for continuation from the third year as SR Scholar.

e) On promotion as a Senior Scholar in the third year, the scholar will receive an incremented scholarship of Rs. 35,000/- p.m. with HRA + contingency maintained at the same levels.

f) At the end of third year when the researcher is an SR Scholar, her/his scholarship will be continued into the fourth year based on the recommendations of her/his DC, and based on the comments of the ISAC on the progress report submitted. The progress report should summarise the work done in the previous 3 years and the plans for the fourth year.

g) At the end of the fourth year the scholar work will be reviewed by the ISAC for continuation of fellowship for the fifth and final year.

It is to be noted that while the Trust awards a five-year scholarship to fresh M.Sc.s (2 year as JRS and 3 years as SRS), the tenure of this scholarship will be continued only up to the viva voce or 6 months, whichever is earlier from the date of the thesis/synopsis submitted for the Ph.D. requirements, subject to LTMT ISAC approval. **The total tenure of the award is only for 5 years.** The scholar must send a copy of the synopsis of the thesis to the Trust when it is submitted to the respective University and inform the date when the thesis is submitted and when the viva voce is scheduled. A copy of the provisional certificate after completion of the Ph.D. requirements, must also be submitted to the Trust.

4. Before the scholar sends to us her/his letter of acceptance of the scholarship awarded to her/him, she/he should be informed of the following:

(a) Once our scholarship is accepted she/he will not be allowed to relinquish it purely on the ground that she/he has become a recipient of a scholarship of higher value awarded to her/him by another funding agency. If she/he insists on giving up our scholarship mid-term either to enable her/him to accept one of a higher value or for accepting a job/post, she/he will have to refund to us the total amount of monthly scholarship+ all allowances paid to her/him and her/his university/institution will not be permitted to recommend scholars to the Trust for a further period of two years. **In the letter of acceptance to be submitted to us by the scholar, she/he must give an undertaking to this effect ;**

- (b) the scholarship will be terminated at any stage at the discretion of the Trust, or if from the annual reports submitted, if the ISAC of the Trust finds that satisfactory progress is not being made;
- (c) the quarterly scholarship amount will be remitted in the middle/end of each quarter – for AUGUST-OCTOBER, NOVEMBER-JANUARY, FEBRUARY-APRIL AND MAY-JULY;

5. Your co-operation as Supervisor/Guide is requested on the following points :

- (i) under our rules, a contingency grant of Rs.30,000/- is made available for items needed for research work. Please note that our grant will not be available for items which should normally be provided by the institution where research work is carried on;
- (ii) Kindly ensure that an estimate of the items required by the scholar for her/his research work (not exceeding Rs.30,000/-) reaches us before september 2023 with your endorsement. After scrutiny of the estimate, we shall sanction the contingency grant in favour of the scholar on receipt of original bills/receipt during the year;
- (iii) for the purpose of claiming reimbursement of contingent expenditure, strictly send us original bills/receipts and vouchers together with a **statement in duplicate** giving us information about the items purchased under four different heads, viz:-
  - i) Name of the supplier;
  - ii) Bill No. and date;
  - iii) Items purchased;
  - iv) Total Amount paid.

This statement should be endorsed by you to the effect that the items purchased are being utilized/have been utilized solely for the research work of the scholar under your guidance. It is essential that this procedure is followed, otherwise the contingency payment will not be released.

The contingency bills submitted to us for claim should strictly be for the period of the scholarship, e.g., between academic year 1<sup>st</sup>August 2022 and 31<sup>st</sup>July 2023. The contingency should be claimed in one or two installments during the year, and not through frequent small claims. The contingency bills should be submitted by end of July every year.

- (iv) **Annual research progress report of every year** is to be submitted online as per pro forma available on the website before 25<sup>th</sup> July every year, **with your comments critically evaluating the work done by the scholar and supported by the summary report of the Doctoral Committee.** The first annual report for work done up to 31<sup>st</sup> July 2023 should be submitted not later than 1<sup>st</sup> August 2023. **No separate Intimation will be provided for the same.**

Please note that report will not be accepted if the comments of the Doctoral Committee / Supervisor / Guide are of a general nature. We expect critical evaluation by the DC / Supervisor / Guide of the work done during the year. The Chairman of our Indian Scientific Advisory Committee is very particular about this aspect.

6. Please forward to us the letter of acceptance from the scholar wherein she/he should clearly state that she/he has read the Rules of the Trust and agrees to abide by them and should give an undertaking as required in para 4(a) of this letter.

7. The Members of our ISAC would also like us to obtain your curriculum vitae as Guide/Supervisor for the awarded research project. The CV must include information on your positions held, paper/s submitted, areas of interest and scientific publications of the past 5 years. Please do the needful.

8. An annual statement of expenditure, signed by an appropriate officer of your institute is to be furnished to the Trust to enable us to release the next instalment.

9. In addition, the Trust reserves its right to conduct or cause to be conducted, an audit of your Institute's books of accounts in respect of the project grant, if in its opinion the same is necessary. In the event, the funds granted by the Trust, are being misused or improperly used or not used for the purpose of the grant, the Trust will be entitled

to stop further disbursement, and in case of willful breach of contract, demand repayment of the grant.

10 . Any misbehavior/arguments with any of the ISAC/LTMT person will immediately terminate the fellowships

We look forward to your valued co-operation.

Yours faithfully,

Sd/-  
Program Officer  
(Lady Tata Memorial Trust)

## **ACCEPTED & AGREED**

### **Guide/Supervisor -**

Name :

Designation :

Address :

Date :

### **For Institution -**

Name :

Authorised Signatory :

Designation :

Address

*Encl.: As above.*

c.c.:

**Ms. Ashwathi V,**  
B.S. Abdur Rahman CRESCENT Institute of Science & Technology,  
Seethakathi Estate, GST Road,  
Vandalur, Chennai - 600 048,  
Tamil Nadu, India.